Dear Parent/Guardian:

The After-School Program is provided free of charge except for an annual, non-refundable, registration fee of $60 to help offset the cost of program supplies, resources and sports. Your Site Coordinator is more than willing to work with you, should this be an immediate hardship. Payment options are available. If you were to pay for after-school childcare, you could easily spend upwards of $2,000 a year per child. With the increase in Minimum Wage, we need your child’s registration fee more than ever.

Registration fees must be in the form of either cash or money order (payable to BCOE).

To assure your child(ren) a place in the after school program, please do the following:

1. Return completed Registration Form, Parental Permission Form and registration fee (cash or money orders ONLY) to the Site Coordinator at the start of the after-school program or when your child’s site has enrollment.

To assure student safety:

1. In August, make sure your child’s regular day teacher knows that he or she is attending the After-School Program.

2. Program staff will check the identification of all individuals picking up students from the After-School Program. Please make sure that individuals picking up students are permitted to do so and are listed on the registration form. Please note that all elementary school-age students must be signed out by a parent or guardian.

Children are unable to attend the program until all of their paperwork and registration fees have been received. Program is offered every day after school from the final school bell until approximately 6:00 p.m. A site-specific information sheet will be sent home with your child/children the first week of attendance. If you have any questions, please do not hesitate to contact your child’s After School Program Site Coordinator or our Senior Administrative Assistant, Crystal Emanuel at 532-3051.

WE LOOK FORWARD TO SEEING YOUR STUDENT(S)!

FROM ALL OF BCOE’S EXPANDED LEARNING PROGRAM STAFF